



Linguistic Institute Transcript Request

PAYMENT IS REQUIRED WITH ORDER.

PLEASE TYPE OR PRINT – ALL INFORMATION IS REQUIRED

Name as it appears on your student record _____

Institute location _____ Year attended _____

Type of transcript requested: Official (signed, sealed envelope) _____ Unofficial _____

Student's address _____

Address where transcripts are to be sent (if different from above) _____

E-mail address where transcripts are to be sent _____

Student's contact phone number (in case of questions about your order) _____

Type of transcript	Cost per transcript	Quantity	Total
Complimentary .pdf (for 2017 Institute participants)	@\$0.00	1	\$0.00
E-mail (as .pdf attachment)	@ \$10.00		
Mail	@ \$8.00		
In person	@ \$8.00		
Shipping: No charge for USPS First Class mail. Contact LSA for express shipping rates.			
TOTAL PAYMENT			

Please allow 1-2 business days for processing online transcripts, 3-5 business days for other types.

Check or Money Order payments must be in U.S. Dollars

TOTAL PAYMENT AMOUNT (Membership & Donation, if applicable): _____

Check/Money Order Credit Card

CARD NUMBER: _____ **EXP DATE** _____ **VIN** _____

NAME AS IT APPEARS ON THE CARD: _____

PLEASE SEND COPY OF INVOICE WITH PAYMENT AND REMIT TO:
If a credit card payment, you may fax this form to: 202-835-1717
If paying with a check, please send form and check to:

Linguistic Society of America
 522 21st St. NW, Suite 120, Washington, DC 20006-5012
 202-835-1714; fax: 202-835-1717; email: lsa@lsadc.org
FEIN#: 74-6043371